

WFS Accident Info Exchange

To be filled out at time of accident

WFS Info

Your Name	
WFS Truck Info	
Accident Date / Time	
Location	

Other Vehicle

License #	
Make / Model / Year	
Owner	
Address	
Phone	
Insurance Info	
Drivers License #	

Other People

Witnesses

Pictures of....

Accident Scene	<input type="checkbox"/>
Damage to vehicle(s)	<input type="checkbox"/>
Drivers License	<input type="checkbox"/>
Insurance Card	<input type="checkbox"/>

Procedures

Fill out On-Site Info Exchange sheet at site of accident

Get pictures whenever possible - the more the better

If there are injuries:

- Call medical personnel as appropriate
- Call police and report accident & injuries
- Do not leave until police arrive
- Notify WFS immediately
- Get a copy of the police report, or the report number

If there are no injuries:

- Exchange all information above
- Call police - if they will not respond in person get a report number
- Notify WFS immediately

In any case:

- Call to report in to WFS as soon as possible
- Fill out a complete accident report as soon as possible